

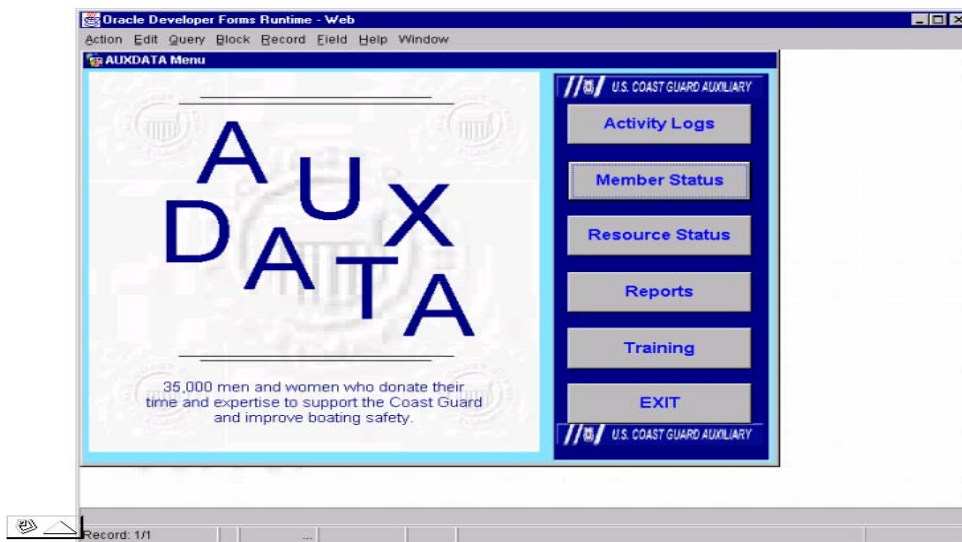


AUXDATA...Newsletter #15

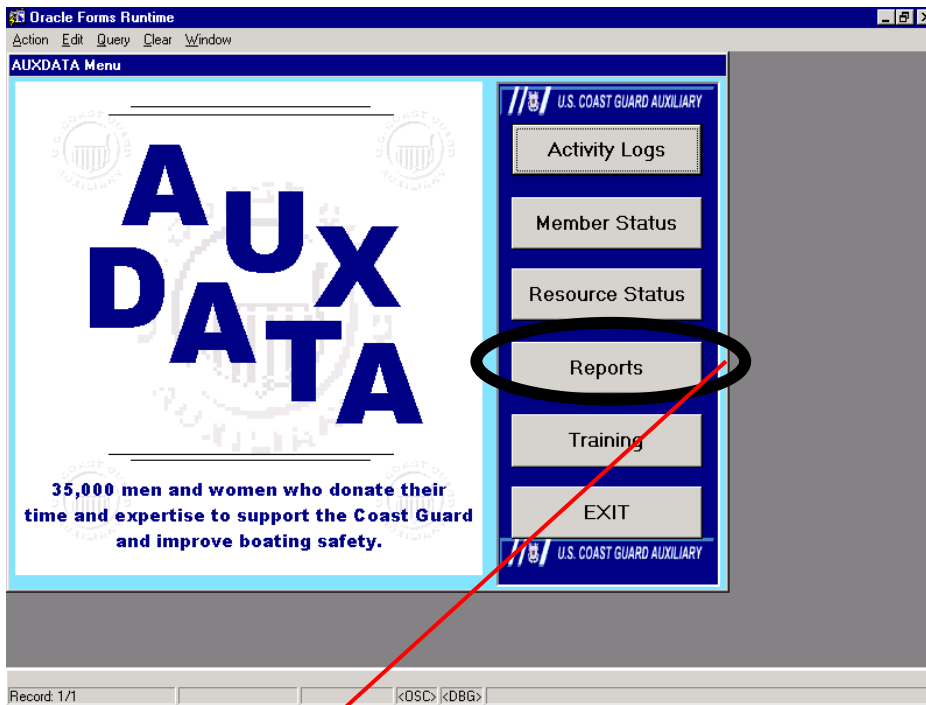
PRINTING WITH CITRIX

Welcome

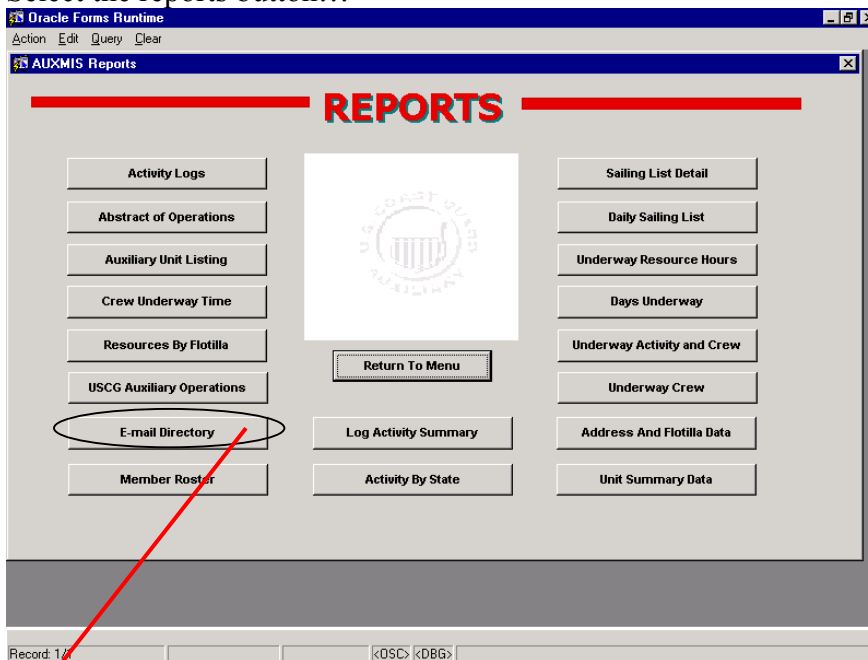
Welcome to our fifteenth issue of the CG AUXDATA Newsletter dedicated to providing you with periodic updates on the new systems.



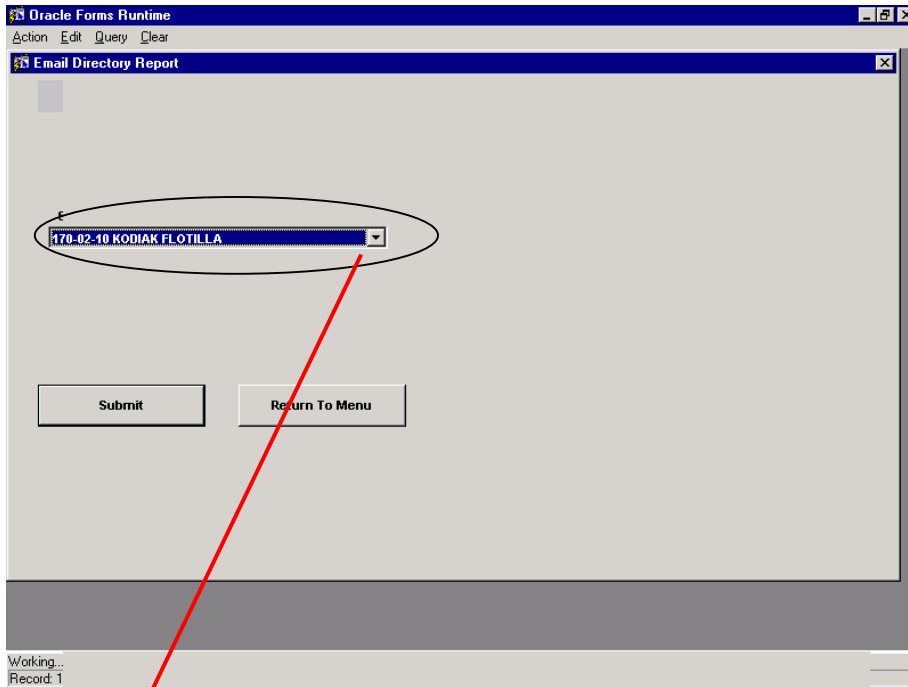
If you need to print reports while connected through the CITRIX server (**Internet Users: [Production Database](#)**), you can save the file to your local (client) disk drive by following the instructions below.



Select the reports button...

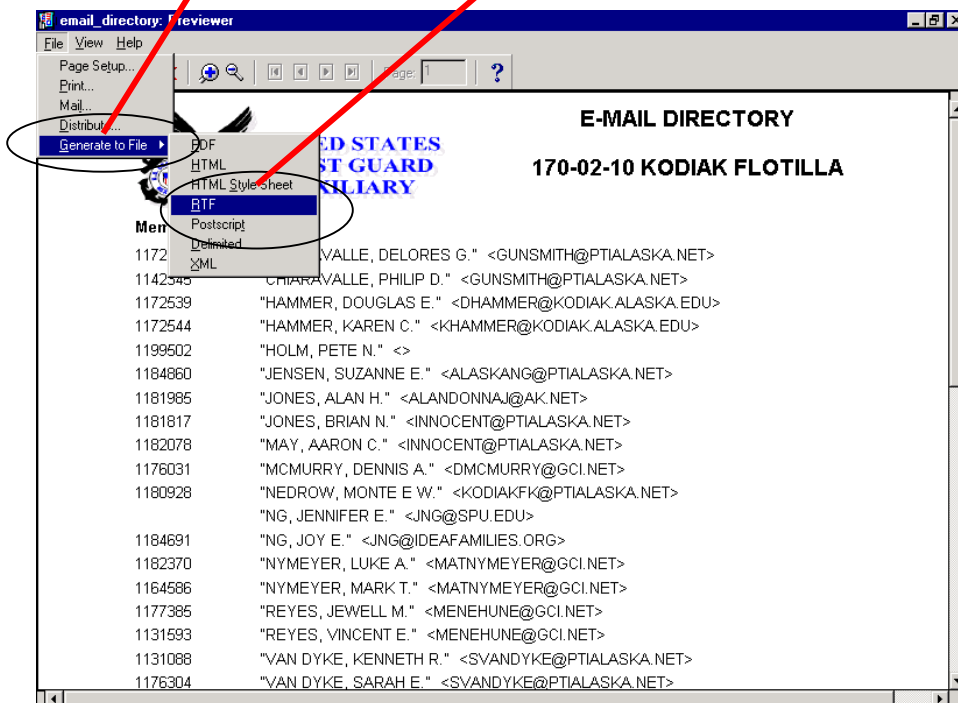


Select appropriate report

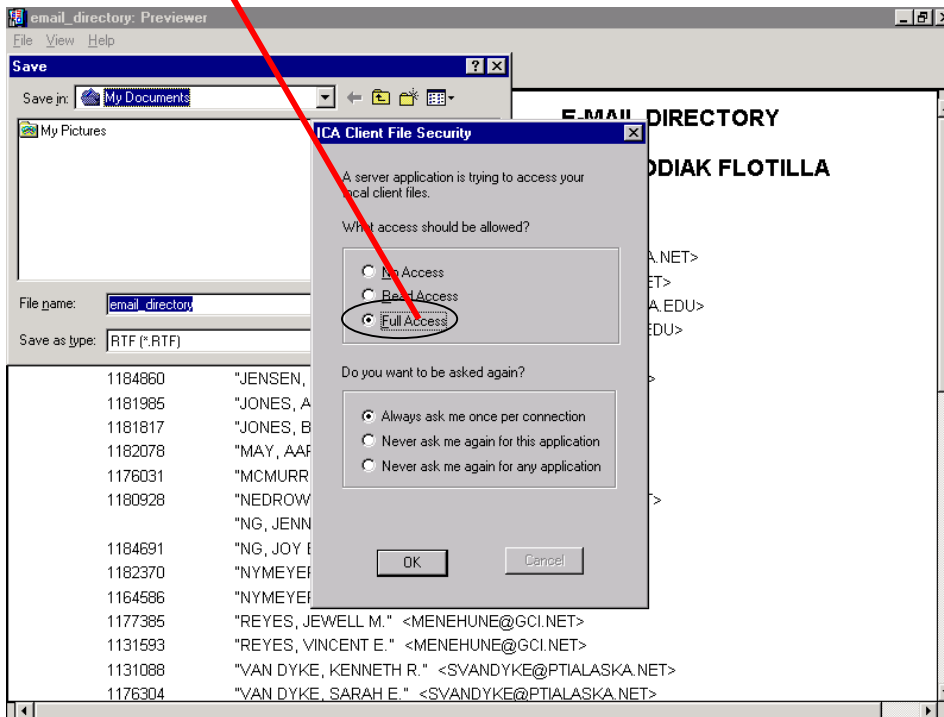


Select the appropriate flotilla or unit...

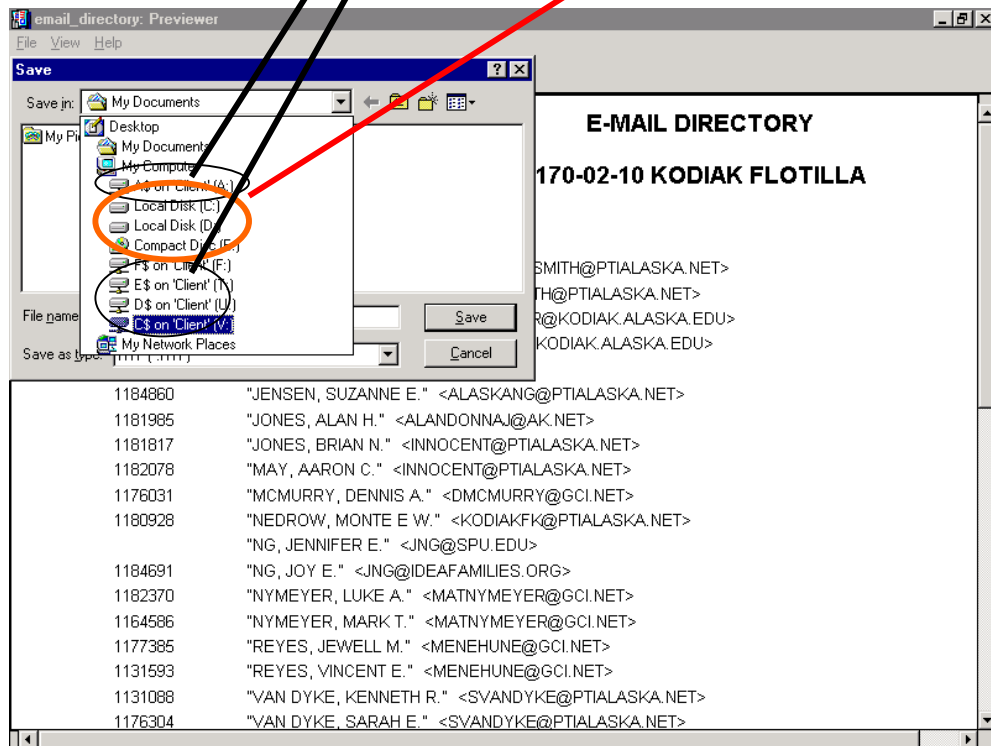
Select "Generate to File", then appropriate type (pdf)



Select "Full Access"



Select appropriate location on CLIENT workstation... **do not select** LOCAL



Save to the appropriate Client location

